



# WELWYN HATFIELD

**Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session. The Council will webcast the meeting.**

Contact:  
democracy@welhat.gov.uk

26 January 2024

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL to be held on Monday 5 February 2024 at 7.30 pm in the Council Chamber, Campus East, Welwyn Garden City, Herts, AL8 6AE.

## AGENDA PART 1

1. MINUTES

To confirm as a correct record the Minutes of the meeting held on 15<sup>th</sup> November 2023 (previously circulated).

2. APOLOGIES

To receive apologies for absence, if any.

3. PETITIONS

The Mayor will receive petitions (limited to the first three petitions presented).

4. QUESTIONS FROM THE PUBLIC

A period of thirty minutes will be made available for questions to be put by Members of the public to Members of the Cabinet on matters for which the Council has a responsibility or which affect the Borough.

5. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

6. ANNOUNCEMENTS

To receive any announcements from the Mayor, Leader of the Council, Member of the Cabinet or the Head of Paid Service.

7. QUESTIONS BY MEMBERS (Pages 5 - 6)

For a period of up to thirty minutes, a Member of the Council who has given prior notice in accordance with Council Procedure Rule 15, may ask (a) the Mayor, (b) the Leader of the Council or (c) a Member of the Cabinet a question on any matter in relation to which the Council has powers or duties or which affects the Borough.

The questions received for this meeting are attached. A Member asking a question may ask, without giving notice, one supplementary question of the Member to whom the first question was asked. The supplementary question must arise directly out of the reply.

8. MATTERS ARISING FROM THE CABINET

To consider recommendations from the meetings of the Cabinet on 9<sup>th</sup> January 2024 and 23<sup>rd</sup> January 2024.

(a) FP2014 2024/25 Budget and Council Tax Setting (Pages 7 - 172)

To receive a report from the Executive Director (Finance and Transformation).

(b) FP2023 2024/25 Business Plan (Pages 173 - 174)

The report for FP2023 2024/25 Business Plan can be found here:  
[Agenda for Cabinet on Tuesday 9th January 2024, 7.00 pm – Welwyn Hatfield Borough Council \(welhat.gov.uk\)](#)

9. NOTICES OF MOTIONS UNDER PROCEDURE RULE 16

To consider notices of motions submitted under Procedure Rule 16 in such order as the Mayor shall direct. The motions received for this meeting are attached.

10. FP2041 OUTCOME OF POLLING STATION REVIEW (Pages 175 - 198)

Report of the Chief Executive and Returning Officer

11. SPECIAL RESPONSIBILITY ALLOWANCE (Pages 199 - 204)

Report of the Chief Executive.

12. SCHEDULE OF MEETINGS 2024/25 (Pages 205 - 208)

Report of the Executive Director (Finance) on the approval of the schedule of meeting for the 2024/25 municipal year.

13. URGENT MATTERS

To consider any matters of urgency subject to the agreement of the Mayor in accordance with Procedure Rule 5.1(s).

Circulation: The Mayor and Members of the Welwyn Hatfield Borough Council  
Senior Leadership Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Democratic Services, Governance Services on or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**